

A. Information about the Suggestor:

[REDACTED], GS-7, Mail & File Supervisor, Staff Reg., TSS

25X1A9a

B. Summary of the Suggestion:

The suggester proposes that signs be erected at the head of each wing (wing-corridor junction) directing one to the proper rear exit. Such signs might read: "SHUTTLE - GATE 15
south exit"

He states that "I" to "L" are constructed in such a fashion that wings extend north to south from one single corridor running east and west parallel to the reflecting pool. Exits are clearly discernible on the pool side, but guarded exits to the shuttle stops and the parking area at the rear (south) of these buildings are quite obscure. For one who is even relatively familiar with these buildings, it is necessary either to guess the proper wing or inquire of a passer-by which wing will take him to a guarded rear exit. Further the suggester has supplied a diagram of the suggestion.

C. Evaluation:

The Chief, General Services has supplied the following evaluation:

"In our opinion, the suggestion has value in that it would eliminate confusion and lost time on the part of building occupants and visitors desirous of leaving by south exits for parking areas and shuttle bus stops.

Accordingly, action has been initiated to have TSS furnish and install the suggested signs at appropriate locations.

Although no estimate can be made of the direct monetary savings to be realized, we believe that employee morale and efficiency would be benefited."

D. Notes:

Since this suggestion has resulted in beneficial action being taken, it is recommended that an award be considered by the Committee with the amount to be determined in keeping with the Scale of Awards with Suggestion With Intangible Benefits.